



The minutes of the Toilet Committee Meeting held remotely via Microsoft TEAMS on Wednesday 24 February 2021, following directly on from the Planning Committee meeting starting at 6.30 pm

PRESENT Councillors: Nolan (Chair); Jacobs; Bugden; Williams and Franklin

The meeting commenced at 7pm

61. APOLOGIES FOR ABSENCE

No apologies were received

62. Membership

To appoint Cllr Franklin to the Toilet Committee

RESOLVED: That Cllr Franklin is appointed to the Toilet Committee

63. DECLARATIONS OF PECUNIARY & NON-PECUNIARY INTERESTS

a) No declarations of pecuniary or non-pecuniary interests were received.

b) No written requests for dispensation were received.

64. MINUTES

The minutes of the meeting held on Wednesday 26 August 2020 at 6.30 pm were received, agreed and signed by the chair.

65. Six Month Review

The first now 7 months of operation was discussed and aside from some initial technical problems with the locks and lights, and standard of cleaning, members have generally been pleased with the new facilities and have received good feedback from residents.

66. Next six months

With just under 5 months remaining under warranty members discussed next steps and the necessity to fully understand all of the equipment and any issues that might arise.

RESOLVED:

- **That for the remainder of the contract, the Clerk ask that she is copied into any issues with the equipment reported to Danfo, so that members can be fully aware of any faults or reoccurring issues, and that a weekly update is provided, even if there's nothing to report.**
- **That a meeting is scheduled as soon as Covid restrictions allow for members to meet with Danfo on site to gain and share an understanding of all of the equipment and CCTV system for future use.**
- **That the cleaning contract is reviewed and quotations sought from at least two providers as per financial regulations**

The clerk also raised the Legionella test required annually, which she will organise prior the end of the first year of operation, and electrical testing. Subsequent to the meeting she confirmed that the electrical inspection completed on 18/6/20 is not due for review for five years from this last test.

The meeting closed at 7.45 pm

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Chair