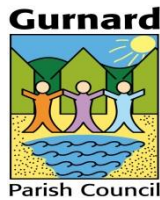


# GURNARD PARISH COUNCIL



Minutes of the Annual Meeting of Gurnard Parish Council held at Gurnard Village Hall on Wednesday 11 May 2022 at 6.30pm.

PRESENT: **Councillors** Nolan; Fuller; Jacobs; Acton; Bustin; Williams and Franklin

Clerk: Mrs Katie Riley

2 members of the public were in attendance

## ANNUAL MEETING OF THE COUNCIL

### **01/22-23 ELECTION OF CHAIRMAN**

- i. To receive nominations for office of Chairman  
**RESOLVED: One nomination was received for Cllr Fuller**
- ii. To elect the Chairman  
**RESOLVED: Councillor Fuller is elected to serve as Chair until the Annual Meeting of the Council in 2023**
- iii. To receive the Chairman's Declaration of Acceptance of Office  
**RESOLVED: Councillor Fuller made a declaration of acceptance for the office of Chair before the Proper Officer**

### **02/22-23 ELECTION OF DEPUTY CHAIRMAN**

- i. To receive nominations for the office of Deputy Chairman  
**RESOLVED: One nomination was received for Cllr Franklin**
- ii. To elect the Deputy Chairman  
**RESOLVED: Councillor Franklin is re-elected to serve as Deputy Chair until the Annual Meeting of the Council in 2023**
- iii. To receive the Deputy Chairman's Declaration of Acceptance of Office  
**RESOLVED: Councillor Franklin made a declaration of acceptance for the office of Deputy Chair before the Proper Officer**

### **03/22-23 GENERAL POWER OF COMPETENCE**

To re-confirm the general power of competence with at least two thirds of the Parish Council's seats being filled by elected Councillors at the last ordinary election, and a qualified Clerk in post  
**RESOLVED: That Gurnard Parish Council re-adopts the General Power of Competence with at least two thirds of the Parish Council's seats being filled by elected Councillors at the last ordinary election, and a qualified Clerk in post**

### **04/22-23 TO REVIEW AND ADOPT CORE COUNCIL POLICIES AND PROCEDURES**

- i. Standing Orders 2022  
**RESOLVED: That the Standing Orders 2022 are adopted**
- ii. Financial Regulations 2022  
**RESOLVED: That the Financial Regulations 2022 are adopted**
- iii. Risk Management Schedule 2022  
**RESOLVED: Risk Management Schedule 2022 is approved**

## GURNARD PARISH COUNCIL

- iv. Gurnard Code of Conduct 2022  
**RESOLVED: That the Code of Conduct 2022 is adopted**
- v. Publication Policy (Freedom of Information Act) 2022  
**RESOLVED: That the Publication Policy (Freedom of Information Act) 2022 is adopted**
- vi. GDPR 2022  
**RESOLVED: That the GDPR (Information Data Policy) 2022 is adopted**

### 05/22-23 REGISTER OF INTERESTS

To confirm that all Councillors' Register of Interests forms are in order and correct

**RESOLVED: That All Councillors review their Register of Interests forms following the meeting**

### 06/22-23 INTERNAL AUDITOR

To appoint an Internal Auditor, and approve access

**RESOLVED: That Gareth Hughes is re-appointed as Internal Auditor for the year, and access is approved**

### 07/22-23 TO AGREE ON THE FOLLOWING STANDING COMMITTEES AND ASSOCIATED TERMS OF REFERENCES AND APPOINT MEMBERS

- i. Planning Executive Committee (all members)  
**RESOLVED: That all members are appointed to the Planning Executive Committee.**
- ii. Planning Sub-Committee (minimum 3 members)  
**RESOLVED: That the Planning Sub-Committee is no longer required.**
- iii. Finance Advisory Committee (minimum 3 members)  
**RESOLVED: That Cllrs Fuller and Franklin are appointed to the Finance Advisory Committee with one vacancy remaining.**
- iv. Grants Panel (minimum 3 members)  
**RESOLVED: That Cllrs Acton, Williams and Fuller are appointed to the Grants Panel.**
- v. HR Advisory Committee (maximum 3 members)  
**RESOLVED: That Cllr Fuller, Williams and Nolan are appointed to the HR Advisory Committee.**
- vi. Facilities Committee (minimum 3 members)  
**RESOLVED: That all members are appointed to the Facilities Committee.**
- vii. Gurnard Village Hall Association (minimum 3 members)  
**RESOLVED: That Cllrs Bustin, Acton and Fuller are appointed to the Gurnard Village Hall Association.**
- viii. Any other Committees as required  
**RESOLVED: That either a Committee/Working Group or Membership Responsibility is considered to develop Communications and Community Liaison at the next meeting.**

### 08/22-23 TO AGREE ON THE FOLLOWING WORKING GROUPS AND ASSOCIATED TERMS OF REFERENCES AND APPOINT MEMBERS

- i. Public Access Working Group  
**RESOLVED: That Cllrs Fuller, Franklin and Nolan are appointed to the Public Access Working Group.**
- ii. Jubilee Working Group  
**RESOLVED: That Cllrs Bustin, Acton, Fuller, Bugden and Nolan are re-appointed to the Jubilee Working Group.**
- iii. Beach Working Group  
**RESOLVED: That the Terms of Reference for a Beach Working Group is reviewed at the next meeting prior to any appointments being made.**

## GURNARD PARISH COUNCIL

- iv. Village Green Status Working Group  
**RESOLVED: That Cllrs Fuller, Franklin and Nolan are appointed to the Village Green Status Working Group.**

**09/22-23 TO AGREE ON AND APPOINT MEMBERS TO THE FOLLOWING OUTSIDE BODIES**

- i. Community Bus Management Scheme  
**RESOLVED: That Cllr Fuller is appointed as representative on the Community Bus Management Scheme.**
- ii. Isle of Wight Community Waste Forum  
**RESOLVED: That a vacancy remains on the Isle of Wight Community Waste Forum.**
- iii. IWALC (Representative and deputy)  
**RESOLVED: That Cllr Fuller is appointed as representative for IWALC with Cllr Acton as Deputy.**
- iv. Environment & Sustainability Forum  
**RESOLVED: That Cllr Acton is appointed as representative on the Environment & Sustainability Forum including Together for Mission Zero.**
- v. PACT  
**RESOLVED: That a vacancy remains for a representative to attend PACT meetings.**
- vi. Age Friendly Ambassador  
**RESOLVED: That Cllr Fuller is reappointed as the Age Friendly Ambassador.**

The meeting continued with Agenda B

CHAIR

-----